

BID OFFER

RAMON F. FUENTEBELLA

Administrator I
Partido Development Administration
Caraycayon, Tigaon, Camarines Sur

Attention: **ANGELICA P. REGONDOLA**
BAC Chairperson

Madam:

We, the undersigned, offer to supply janitorial services for the sum _____ (Php _____).

We undertake, if our Bid Offer is accepted, to deliver the service in accordance with the General Conditions of the Contract and Special Conditions of the Contract.

Said amount is good for _____ () janitors at _____
(Php _____) per month per Janitor, which amount broken down as follows:

A.	Amount directly to Janitors		
	▪ Average Basic Monthly Pay (at Php _____ daily wage)	Php	_____
	▪ Night Shift Differential Pay		_____
	▪ 13 th Month Pay (per month)		_____
	▪ Service Incentive Leave		_____
	▪ Uniform Allowance		_____
	▪ Retirement Benefit		_____
	Sub-total		_____
B.	Amount to Government in favor of Janitors		
	▪ SSS Premium		_____
	▪ Philhealth Contribution		_____
	▪ State Insurance		_____
	Sub-total		_____
C.	Amount to Government in favor of Janitors (Including Agency's Margin and VAT)		_____
	Total Contract Price per Month/Janitors	Php	_____
	Number of Janitors	x	_____
	Total Contract Amount (for 1 year)	Php	=====

Until a formal contract is prepared and executed, this Bid together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements and that the Bid Price quoted above is in accordance with or in compliance of Labor Laws and Standards.

Done this _____ day of _____ 2016.

SIGNED:

Signature over Printed Name

Official Designation

Duly Authorized to sign Bid
For and in Behalf of:

Name of Agency